

KIDS CAMP BASIC JOB DESCRIPTIONS

***Available for teen workers**

***DORM LEADER (18 YEARS + and ASST. DORM LEADER- 16 YEARS +)**

Dorm Leaders serve the most important role at camp. They are responsible for the safety and supervision of a group of children for the entire camp. Dorm Leaders keep their group on schedule including meals, service times, activities, nurse visits for medications and bedtimes. An effective Dorm Leader is spiritually mature, patient, can manage a group schedule and has a positive/encouraging attitude.

DINING HALL

Dining Hall volunteers serve in the cafeteria at all meal times. Their responsibilities include serving in the food line and drink station. They are also responsible for basic cleaning of cafeteria after each meal.

POP STAND

Pop Stand volunteers are responsible for selling snacks to the campers under the direction of the Pop Stand Manager. They serve during the day as well as at night during free times. Everyone will be needed when pop stand is opened at night.

CHAPEL CLEANING

After each service and Big Time rotation, the Chapel Cleaning team is responsible for checking the floor for lost/found and trash. They also restock the bathrooms with TP and paper towels as well as clean the bathrooms. Spot sweeping, vacuuming & emptying the trash also falls under the Chapel Cleaning team's list of responsibilities.

SECURITY

The Security Team maintains a secure environment at the campground. They monitor the camp entrance as well as patrol the campground. During the evening free time, the Security Team keeps kids within set boundaries on the grounds and patrols the camper population maintaining camper safety.

LICENSED MEDICAL PERSONNEL

The Licensed Medical Personnel oversees the medical station. On Monday, at registration they check in and log all camper meds & schedules. They are responsible for dispensing meds at various times during the day until bedtime. The Licensed Medical Personnel is required to remain in (or close to) First Aid Station to administer basic first aid to campers and staff as necessary. Medical personnel on duty will stay in the hotel. In case of late night emergency medical needs, a phone number will be posted on the door to reach the Medical Personnel.

FIRST AID ASSISTANT

The First Aid Assistant assists Medical Personnel with campers who arrive with minor cuts, bumps, upset stomachs, etc. The First Aid Assistant will assist the Medical Personnel in any way necessary with the exception of handing out medication to the campers.

MERCHANDISE SALES (Gift Shop, T shirt Sales, Bookstore)

We have several areas and times during the day where physical product is sold. Those working in Merchandise sales will be responsible for helping patrons with their selection and taking money for products sold. They are also responsible for the maintenance, setup, restock and upkeep of all shopping areas including the giftshop, bookstore area, T-shirt sale area & outside shopping tables.

MEDIA/SOUND (requires Director's approval)

The Media/Sound Tech is responsible for running sound and media during services, Big Time and Chapel times. They must have experience running a digital sound board as well as ProPresenter software. If you're interested in this position, please contact the Children's Ministry Department for approval.

***CAMP UPKEEP (TRASH/WATER)**

The Camp Upkeep Team keeps the water coolers around campground full of water and ice as well as clean out the trash cans across the campground. A golf cart is available but must be at least 18 yrs old to drive. Camp Upkeep requires heavy lifting.

***WATERFRONT**

Waterfront volunteers supervise groups at the pool and lake. Waterfront volunteers should be strong swimmers, extremely attentive, not distracted and should plan on spending most of their day in or near the water.

CERTIFIED LIFEGUARD

The Certified Lifeguard is a paid position. Their certification must be current. The Head Lifeguard is responsible for supervising all water activities and organizing and overseeing all Waterfront volunteers. The Head Lifeguard should be a good leader, have a great attitude, and have the ability to work well with others.

***ROCKWALL**

The Rock Wall team is responsible for the function and safe operation of the rock wall. They are responsible for safely harnessing and belaying kids up and down the wall. Rock Wall volunteers should be prepared to work long hours in the heat of day. They should be willing to follow instruction and have a very attentive eye to details and safety.

***BIG TIME TEAM**

The “Big Time” team runs the “Big Time” hour as part of the campers daily rotation. “Big Time” is a fun time service held in the Tabernacle that includes music, games, Bible verse memory challenges & Bible stories. The schedule & elements of “Big Time” are prepared and approved ahead of time and are expected to be followed by the “Big Time” team.

***FREE TIME/OUTDOOR GAMES**

Volunteers serving in Free Time/Outdoor Games are responsible for setting up overseeing and encouraging campers to engage in fun activities. They set up games and activities in free time areas before each rotation and demonstrate to campers how to play if necessary. Volunteers in this area are responsible for the set up, oversight, safety and teardown of all outdoor games and activities.

***GYM GAMES**

There are a variety of games and activities that the kids rotate through in the gym. The Gym Games team oversees all the sports and activity stations in the gym.

***DISHWASHING**

The Dishwashing Team is responsible for cleaning all meal trays, glasses, and silverware during/after each meal. Dishwashers should be comfortable using commercial dishwashing equipment and need to be available for every meal.