



## Camp Visitor Policy & Procedure

For the safety of our campers, every adult who attends and visits our campground during youth camps are required to have a completed and clear background check **prior** to their arrival at camp.

This policy will be enforced for all adults and is the responsibility of the individual to know the policy and to follow the procedure to be allowed access to the campground during camp.

### **Policy & Procedure:**

- Visitors at camp must schedule their visit and provide background check information and permission through our online form process.**
  - To schedule a visit and submit your background check information go to either the Youth Ministry or Kids Ministry website and click the “Plan a Visit” button:
    - Kids Camp Parent Info Page: <https://somoag.org/childrens/about/camp/kids-camp-parent-info/>
- Visitor applications must be submitted no later than 3PM on the Sunday prior to the beginning of the camp week you’d like to visit.**
- Visits are limited to evening meals and the evening service. Guests must vacate the property at the conclusion of the service.**
  - Special allowances and flexibility are available to pastors specifically visiting their campers at camp. Please contact the appropriate Network Department to make special arrangements.
    - Youth: [youth@somoag.org](mailto:youth@somoag.org)
    - KidMin: [cmd@somoag.org](mailto:cmd@somoag.org)
- There is a \$10 nonrefundable fee for adults visiting camp which helps cover some of the cost of the background check as well as the evening meal and a \$5 nonrefundable fee for minors 5-17 yrs old**
  - This fee is waived for credentialed pastors visiting their campers. However, all ministers still need to schedule their visit online and complete the form for background check.
- Once a background check has been cleared and the visit has been approved, you will receive an email confirmation.**
  - Note, this process is not instantaneous and can take up to 24 hours.
  - If you do not receive confirmation before your planned visit date, contact the KidMin Dept: 417-881-1316.
  - Do not drive to the campground without confirmation that your background check has been properly cleared. You will not be allowed access to the property without it.
- On the day of your approved visit, come to the campground at your scheduled visit time.**
  - The security team will greet you when you arrive. They will confirm your identity, provide “Guest” badges, and share key information.
- At the conclusion of your visit, stop by security to “Check Out” and return your badge.**