# Camp Manager Steps

# STEP 1: Register your church at <a href="https://bit.ly/somokidscamp">https://bit.ly/somokidscamp</a>

- Stuff you'll need to know:
  - o An estimated number of campers? Boys/Girls
  - Will your church be using the new Money Bands program?
    - Check out website for more information
- Once registered, your Camp Manager will receive a confirmation email with more information.

#### STEP 2: Wait for your Parent & Staff Registration Links

- We will send your Camp Manager registration links to forward to parents and staff.
- Links will begin going out in March.
- Parents and staff will use these links to register themselves and their campers.

### STEP 3: Send Camp Information and Registration Links to Parents & Camp Staff

- Prepare and send whatever information and instructions you'd like to send to your parents and staff including the links to register.
- Once they register, the Camp Managers will receive a notification email.
- They will also be able to track their group through the Brushfire website.
- If your church prefers paper forms, camper forms are available on the website
  - o Parents can turn these in to the Camp Coordinator to be entered online.
  - Please note, paper applications are available for churches that prefer to use the old registration system. If you use this system, Camp Managers will still need to register all campers/staff online before the camp deadlines to avoid late fees.
  - o Paper forms for Staff/Teen Staff applications are no longer available due to the amount of required information that must be submitted online.
- NEW as of the Camp 2024 season, ALL adults on the campgrounds will be required to be in a serving position. If you have any questions regarding your serving availability, please email or call the KidMin Office.

# STEP 4: Keep pushing Camp & Recruit Staff!

- Keeping camp in front of your kids gets them excited about it! Promote early, promote often!
- God does BIG things at camp! Make sure your kids are there to experience it!
- These are the areas we're always trying to find more help. Pointing people here early will make a big difference:
  - o Men who will be a Godly example to be Dorm Leaders & Assistant Dorm Leaders
  - o Certified Lifeguards willing to see this as a ministry opportunity.
  - o Young People willing to serve outside at the Rock Wall, Lake & Pool.
  - o Adults willing to serve in the dining hall

#### Office Contact:

Email: <a href="mailto:cmd@somoag.org">cmd@somoag.org</a> (the best way to contact us)

Phone: 417.881.1316

Website: https://somoag.org/childrens/about/camp/